

ETCHINGHAM PARISH COUNCIL

I hereby give notice that a Meeting of Etchingham Parish Council will take place on Thursday 20th June 2019 at 7.30pm at Parker Hall, Parsonage Croft, Etchingham and you are hereby summoned to attend.

Paulette Barton (Clerk to Etchingham Parish Council)

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

1. ***Apologies for absence***
2. ***To approve as a correct record and to authorise the Chairman presiding to sign the Minutes of the Parish Council Meeting held on 16th May 2019 and the Extraordinary General Meeting held on 24th May 2019 previously circulated.***
3. ***Declarations of Interest - To receive any disclosure by Members of any interests in matters on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN 80, March 2017 'Members' Conduct and the registration of disclosure of their interests (England)' and Guide for Councillors – March 2017- Dept. for Communities & Local Government).***
4. ***Etchingham Parish Council – Dispensations - to consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by Council at the meeting held on 17th May 2018 (Minute 1759 a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.***
5. ***Chairman's Announcements – to receive any announcements or information from the Chairman presiding including any additional agenda items considered as urgent.***
6. ***Public Time – to receive Reports and comments from Elected Representatives and comments and questions from Members of the public in respect of any item included on this agenda***
 - a) ***East Sussex County Councillor***
 - b) ***Rother District Councillors***
 - c) ***ETSR the Vice Chair***
 - e) ***Members of the general public***
 - f) ***Members of the Council (if to be excluded from the meeting)***
7. ***Appointment of Co-Opted Members – To confirm the appointment of Mr Robert Beeneey, Mr Douglas Lambert and Ms Roma Turner as Co-Opted Members of Etchingham Parish Council***
8. ***Review of Portfolios and appointment of Portfolio Holders.***
9. ***Parish Matters – to receive Reports and comments with regard to local parish matters, including any matters raised by members of the public under agenda item 6, and pass such resolutions as may be necessary.***
 - a) ***Village Amenities***
 - i) ***To consider any update on the village shop.***
 - ii) ***To consider any update on ERGT fundraising – Cllr Boylett***
 - iii) ***To consider any update on Queen's Garden and Viper***
 - iv) ***LANTRA tree inspector's feedback prior to full report – consider and resolve need for immediate action***
 - v) ***Action to be taken regarding the bench on Burgh Hill***
 - vi) ***To consider purchase of Dog Fouling notices for EPC and residents' use***
 - vii) ***To consider any other matters.***
 - b) ***Footpaths***
 - i) ***To receive any update on footpaths.***
 - ii) ***To consider any other matters.***
 - c) ***Highways and Community Safety***
 - i) ***To receive any update or report on road safety matters***
 - a) ***raised with ESCC Highway both within and without the SLR meetings.***
 - b) ***review of progress with an Engineering Survey to improve road safety.***
 - ii) ***To receive the monthly Report from Cllr. Boylett on the Speedwatch Scheme (previously circulated).***
 - iii) ***To consider any other matters.***
 - d) ***Environmental and Other***
 - i) ***To consider any matters including ESCC consultation on Rights of Way Improvement Plan.***

10. **Planning –**

a) **To consider and make recommendations on local planning applications as follows:**

Planning Applications for consideration:			
List Number & Date validated	Reference no.	Location	Proposed development
List No. 2019/20 13/05/2019	RR/2019/1202/P	Little Orchard, Burgh Hill	Proposed single and two storey extensions and alterations.
List No. 2019/21 23/05/2019	RR/2019/1271/T	1 The Orchard	T5 - Oak - Fell

b) **To consider any other planning matters (not including Etchingham Neighbourhood Plan)**

Response to request for comments as a Statutory consultee for the Burwash Neighbourhood Plan Regulation 14, Pre-Submission Draft Consultation – document previously circulated for consideration.

11. **Finance –**

- a) **Authorisation of payment of Accounts – to approve accounts for payment - (a Schedule of Receipts & Payments for June will be presented at the meeting).**
- b) **consideration of request from the PCC for assistance towards costs relating to felling dangerous rotten tree in churchyard adjacent to public footpath and highway.**
- c) **consideration of request from ETSR that EPC should purchase items missing from inventory , to be reimbursed by ETSR in due course. Raised under 6c during ETSR report.**

12. **Etchingham Proposed Cricket Field Development –**

To receive any updates in respect of the project and pass such resolutions as may be necessary.

13. **Neighbourhood Plan – To receive any update in respect of this project and pass such resolutions as may be necessary.**

14. **Public Realm Working Party – To receive any update and pass such resolutions as may be necessary.**

15. **Etchingham School and Community Development – To receive any updates in respect of the project and pass such resolutions as may be necessary.**

16. **To receive Reports from Members and Representatives and pass such resolutions as may be necessary:-**

- a) **Sussex Association of Local Councils**
- b) **Rother Association of Local Councils**
- c) **Etchingham Primary School – to consider receiving an annual report from the Head Teacher**
- d) **Any other Meeting/Conference attended by Members or the Clerk on behalf of the Council**

17. **Correspondence:**

Correspondence is mostly distributed by e-mail, in particular information received from Rother District Council and ESCC; other correspondence requiring attention will be specified on the agenda as appropriate or, if for information, will be made known and available at the meeting.

18. **Etchingham Parish Council – Notification to Members of Council decisions –**

To inform any Members who were excluded from the meeting because of declared pecuniary interests, of the decisions agreed by Council in respect of the relevant agenda item.

19. **Agenda items for the next meeting.**



Paulette Barton – Clerk & RFO to Etchingham Parish Council

Dated: 14th June 2019