

**ETCHINGHAM PARISH COUNCIL**  
**Minutes of the Meeting of the Etchingham Parish Council**  
**held on Thursday 17<sup>th</sup> October 2019**  
**at 7.30pm at the Parker Hall, Parsonage Croft, Etchingham**

**Members Present:** Cllrs, Mr C Boylett (in the Chair), Mr S Barrow, Mr R Beeney, Mr D Lambert and Ms Roma Turner.

**Also present:** Ms P Barton – Clerk to the Council, also members of the public.

***The Chairman explained that the Parish Council meeting was a meeting held in public but not a Public Meeting. Any person present wishing to speak about any item on the agenda should do so under agenda item 6 'Public Time'. There would not be any other opportunity for the public to speak at the meeting.***

**1998. Apologies for Absence:**

There were apologies for absence from Cllrs John and Mary Barnes, and Mr Paul Stott, which were accepted.

**1999. Minutes of the previous meetings:**

The Minutes of the Meeting held on 5<sup>th</sup> September 2019 having been previously circulated, were agreed and signed as a correct record of that meeting.

**2000. Declarations of Interest:**

There were no declarations of interest.

**2001. Etchingham Parish Council – Dispensations**

The Clerk confirmed that no written requests for dispensations had been received.

**2002. Chairman's Announcements:**

There were no Chairman's announcements.

**2003. Public Time:**

- a) As the ESCC County Councillor could not be present there was no report
- b) As the District Councillors could not be present there was no report
- c) Mr Paul Stott had provided a written report which was read by the Clerk. The Summer Draw raised £497 and thanks are minuted to all the individuals and businesses that supported and donated prizes. Another thank you is due to Charles Moore for his presentation and book signing which nearly 100 people attended, and for kindly agreeing that all monies raised should be passed to ETSR. The Autumn Quiz will take place on Saturday 23<sup>rd</sup> November, and the ETSR AGM will take place at 8pm on 7<sup>th</sup> November to which events everyone is invited.
- d) A member of public raised concern regarding the boundary trees to Haremere Hall and the A265 appearing unstable in high winds. Cllr Barrow will try to take this up with the landowner. There is also an increasing incidence of drivers illegally turning right from Haremere Hill into Burgh Hill, the Clerk will raise with ESCC Highways.
- e) No members of council will be excluded from the meeting so no further reports or comments.

**2004. Parish Matters:**

a) **Village Amenities:**

- i) A rainwater leak appearing to come from the flat roof area has been reported and Hawk Property Management has been informed. Update next month.
- ii) No further action on the oak #1 The Orchard as Zurich Loss Adjustors still waiting to secure access to inspect for themselves.  
Some hedging work has been undertaken at VIPER by councillors and the remainder of tree work recommended by the LANTRA inspector will be undertaken by CIC during the course of the playground improvements. The contractor for the Fysie land tree work has been suggested, Cllr Beeney to contact.
- iii) The village sign will be installed in its new position shortly.  
There were no other matters to consider.

b) **Children and Young People:**

- i) It has been confirmed that Mrs Williams will vacate her post at the primary school at the end of the year.
- ii) Cllr Boylett reported that there would be a Christmas campaign to increase Give As You Live participation. The full report is on file.



- iii) Cllr Lambert reported that the Working Party, having considered the village response to the survey, has revised the spec for Queen's Garden and now waits the quotes.
  - iv) There were no other matters to consider.
- c) **Highways, Footpaths and Community Safety:**
- i) a) Following correspondence from a resident the SLR was asked to consider the degradation of the verges of Fysie Lane particularly through its use as a diversion for the road works in Sheepstreet Lane/Church Hill and the damage now being done to residents' drives. ESCC undertook to inspect the damage and get back to EPC.  
An answer is awaited from ESCC Highways to the issue of establishing ownership of the strip of land between the Highways 1 metre from the road edge and the fenced boundary line of the landowner/farmer.
  - b) Should RDC resolve not to support additional grass cuts by ESCC in budget year 2020-2021 **it was Resolved that ESCC be paid to continue the full service it has provided at EPC expense.**
  - ii) Cllr Boylett's full Speedwatch report, having been previously circulated, was taken as read and approved. The full Report is on file.
  - iii) Nothing to report. Previous over-growth has been dealt with by Cllr Barrow.
  - iv) There were no other matters to consider.
- d) **Environment and Other issues:**  
There were no issues to consider.

**2005. Planning:**

- a) RR/2019/1847/P - Court Lodge Farm, Etchingham Road, Burwash – it is understood that Defra has no objection to this application. The final outcome is awaited.
- b) There were no other planning matters to consider.

**2006. Finance**

- a) The 2<sup>nd</sup> Qtr Accounts Etchingham Parish Council – Half Year Accounts 2019/20, being incomplete will be presented at the next meeting.
- b) **Authorisation of payments** – the Clerk presented to Council accounts for payment.  
It was **RESOLVED that the following payments be approved and that the cheques together with copies of the relevant invoice be signed by two councillors to comply with Financial Regulations and best practice.**

<b>Payments September/October</b>		<b>VAT</b>	<b>PAID</b>
Adam Bunce	2020 Consultancy re Road Safety Study	300.00	1800.00
P Barton	Salary & expenses - September 2019	0.83	1,207.75
PKF Littlejohn LLP	Fee - annual external auditor	60.00	360.00
Crane Designs Ltd	NP Mthly charge for hosting site DD 5/9/19	2.50	15.00
Crane Designs Ltd	EPC Mthly charge for hosting site DD 10/9/19	2.50	15.00
Focus Group	DD 26/09/19 Office Phone to 30/08/2019	4.21	25.25
P Barton	Salary & expenses - October 2019	0.83	881.41
HMRC	Q2 PAYE		977.60
P. Collins	Contribution to lunch Club - Apr-Sep incl		192.00
Rother District Council	Cost of Uncontested Parish Election May '19		138.35
SSALC Limited	ESALC conference 10/10/2019	12.00	72.00
Battle Town Council	2 x Cllr places on Planning training		30.00
Co-Op Bank	Auto Chg Fee Sweep		30.00
Crane Designs Ltd	NP Mthly charge for hosting site DD 4/10/19	2.50	15.00
Crane Designs Ltd	EPC Mthly charge for hosting site DD 4/10/19	2.50	15.00
Focus Group	DD 25/10/19 Office Phone to 30/09/2019	3.91	23.47
<b>Total Payments</b>			<b>£5,797.83</b>



**2007. Etchingam Proposed Cricket Field Development:**

No further progress to report.

**2008. Etchingam Neighbourhood Plan**

The re-drafted Reg 14 Consultation documents have been sent to the Consultant for comment.

**2009. Public Realm Working Party**

There was nothing to report.

**2010. Etchingam School and Community Development**

Nothing to report.

**2011. To receive Reports from Members and Representatives and pass such resolutions as may be necessary:-**

- a) There had been no meetings of SALC so there was no report.
- b) There had been no meetings of RALC so there was no report
- c) Cllr John Barnes and the Clerk attended the ESALC AGM & Conference. It was well attended and after the business of the AGM was completed conference subjects included speakers from ESCC, Sussex Police and a presentation on improving communications by town and parish councils.

**2012. Correspondence**

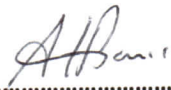
As all correspondence had been distributed by e-mail upon receipt there were no further items to discuss.

**2013. Etchingam Parish Council – Notification to members of Council decisions:**

There were no notifications.

**2014. Agenda items for the next meeting**

As noted through the above minutes and Friends of the Earth paper, to be circulated.

Signed.....

Date.....21.11.2014