

## **ETCHINGHAM PARISH COUNCIL**

*I hereby give notice that a Meeting of Etchingham Parish Council will take place on Thursday 19<sup>th</sup> March 2020 at 7.30pm at Parker Hall, Parsonage Croft, Etchingham and you are hereby summoned to attend.*

*Paulette Barton (Clerk to Etchingham Parish Council)*

*(Members are reminded to make any declarations of interests prior to the appropriate agenda item)*

### **AGENDA:**

1. *Apologies for absence*
2. *To approve as a correct record and to authorise the Chairman presiding to sign the Minutes of the Parish Council held on 20<sup>th</sup> February 2020 previously circulated.*
3. *Declarations of Interest - To receive any disclosure by Members of any interests in matters on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN 80, March 2017 'Members' Conduct and the registration of disclosure of their interests (England)' and Guide for Councillors – March 2017- Dept. for Communities & Local Government).*
4. *Etchingham Parish Council – Dispensations - to consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by Council at the meeting held on 17<sup>th</sup> May 2018 (Minute 1759 a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.*
5. *Chairman's Announcements – to receive any announcements or information from the Chairman presiding including any additional agenda items considered as urgent.*
6. *Public Time – to receive Reports and comments from Elected Representatives and comments and questions from Members of the public in respect of any item included on this agenda*
  - a) *East Sussex County Councillor*
  - b) *Rother District Councillors*
  - c) *Members of the general public*
  - d) *Members of the Council (if to be excluded from the meeting)*
7. *Parish Matters – to receive Reports and comments with regard to local parish matters, including any matters raised by members of the public under agenda item 6, and pass such resolutions as may be necessary.*
  - a) *Village Amenities*
    - i) *To consider any update on the village shop –*
    - ii) *To consider the registration of the Etchingham Club as a Village Asset under the Localism Act.*
    - iii) *To consider any other matters.*
  - b) *Report from Cllr Boylett on progress of new EPC website and new web email system for councillors*
  - c) *Children and Young People*
    - i) *To consider any report to include Etchingham Primary School as appropriate*
    - ii) *To consider any update on ERGT fundraising – Cllr Boylett*
    - iii) *To consider any update on maintenance arrangements for Council property - Clerk*
    - iv) *Update on QG playground repairs/replacement – Cllr Lambert*
    - v) *To consider any other matters.*
  - d) *Highways, Footpaths and Community Safety*
    - i) *To receive any update or report on road safety matters including issues raised with ESCC Highway both within and without the SLR meetings.*
    - ii) *To receive the monthly Report from Cllr. Boylett on the Speedwatch Scheme.*
    - iii) *To receive any update on footpaths.*
    - iv) *To receive an update on the matter of the oak at 1 The Orchard - Clerk*

- v) To consider and resolve immediate action re work required to various trees in Queen's Garden.
- vi) To receive and resolve an action plan regarding a Covid 19 Community Support Plan as part of the Rother District Council response to the situation. Document to be circulated as soon as available for consideration.
- vii) To review and resolve an action plan if approved for a revised Village Emergency Plan. Previous RDC template circulated for information.
- viii) To consider any other matters.

**e) Environmental and Other**

To review report from the Loss Adjuster regarding the insurance claim to Zurich Insurance for action to the oak adjacent to the boundary of 1 The Orchard – circulated for consideration if available.

**8. Planning –**

- a) To consider and make recommendations on local planning applications as follows:  
There are no planning applications to consider this month.
- b) To consider any other planning matters (not including Neighbourhood Plan)

**9. Finance -**

- a) To receive and approve the Etchingham Parish Council Accounts for the period April – December 2019, 3<sup>rd</sup> Quarter.
- b) Authorisation of payment of Accounts – to approve accounts for payment - (a Schedule of Receipts & Payments for March 2020 will be presented at the meeting).
- c) To consider and resolve the situation of the grant offered to Etchingham Music Festival – Clerk
- d) To consider the request from Rye Harbour Discovery Centre Appeal.

**10. Rother Parish Conference –**

To consider whether to raise questions/concerns at the Rother Parish Conference on 27<sup>th</sup> May re:

- i) grass cutting vs wild flower verges
- ii) Community Infrastructure Levy

**11. Neighbourhood Plan -**

To receive any update on the project and pass such resolutions as may be necessary.

**12. Public Realm Working Party – To receive any update and pass such resolutions as may be necessary.**

**13. Village Community Halls**

To receive any updates on the Village Community Halls and pass such resolutions as may be necessary.

**14. To receive the proposed updated Constitution of the Rother Association of Local Councils and resolve a decision on the proposals (previously circulated for consideration).**

**15. To receive Reports from Members and Representatives and pass such resolutions as may be necessary:-**

- a) Sussex Association of Local Councils – Cllr. J Barnes
- b) Rother Association of Local Councils – Cllr. D Lambert and/or Cllr. M Barnes
- c) Any other Meeting/Conference attended by Members or the Clerk on behalf of the Council

**16. Correspondence:**

Correspondence is mostly distributed by e-mail, in particular information received from Rother District Council and ESCC; other correspondence requiring attention will be specified on the agenda as appropriate or, if for information, will be made known and available at the meeting.

**17. Etchingham Parish Council – Notification to Members of Council decisions –**

To inform any Members who were excluded from the meeting because of declared pecuniary interests, of the decisions agreed by Council in respect of the relevant agenda item.

**18. Agenda items for the next meeting.**



Paulette Barton – Clerk & RFO to Etchingham Parish Council  
Dated: 13<sup>th</sup> March 2020

## **ETCHINGHAM PARISH COUNCIL**

***I hereby give notice that a Closed Session Meeting of Etchingham Parish Council will take place on Thursday 19<sup>th</sup> March 2020 at the end of the main business at Parker Hall, Parsonage Croft, Etchingham and you are hereby summoned to attend.***

***Paulette Barton (Clerk to Etchingham Parish Council)***

***(Members are reminded to make any declarations of interests prior to the appropriate agenda item)***

***CLOSED SESSION due to commercial sensitivity:***

- 1. Old Etchingham Stores status of Upper Floor tenancy – Clerk***

A handwritten signature in cursive script that reads "Paulette J Barton". The signature is written in black ink on a light-colored background.

**Paulette Barton – Clerk & RFO to Etchingham Parish Council  
Dated: 13<sup>th</sup> March 2020**