

**ETCHINGHAM PARISH COUNCIL**

*I hereby give notice that a Meeting of Etchingham Parish Council will take place on  
Thursday 27<sup>th</sup> August 2020 at 7.30pm via ZOOM electronic communication and you are hereby summoned to attend.  
Paulette Barton (Clerk to Etchingham Parish Council)  
(Members are reminded to make any declarations of interests prior to the appropriate agenda item)*

**Joining Instructions:**

Use the following link:

<https://us02web.zoom.us/j/82570885822?pwd=TWE3ZjRqTkN0VzRNMHpCSzZ1NVFSZz09>

Meeting ID: 825 7088 5822

Passcode: 104160

**AGENDA:**

1. **Apologies for absence**
2. **To approve as a correct record and to authorise the Chairman presiding to sign the Minutes of the Parish Council held on 23<sup>rd</sup> July 2020 as previously circulated.**
3. **Declarations of Interest - To receive any disclosure by Members of any interests in matters on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN 80, March 2017 'Members' Conduct and the registration of disclosure of their interests (England)' and Guide for Councillors – March 2017- Dept. for Communities & Local Government).**
4. **Etchingham Parish Council – Dispensations - to consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by Council at the meeting held on 17<sup>th</sup> May 2018 (Minute 1759 a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.**
5. **Chairman's Announcements – to receive any announcements or information from the Chairman presiding including any additional agenda items considered as urgent.**
6. **Public Time – to receive Reports and comments from Elected Representatives and comments and questions from Members of the public in respect of any item included on this agenda**
  - a) **East Sussex County Councillor – John Barnes**
  - b) **Rother District Councillors – John Barnes, Eleanor Kirby-Green**
  - c) **Members of the general public – details for joining this electronic meeting**
  - d) **Members of the Council (if to be excluded from the meeting)**
7. **Parish Matters – to receive Reports and comments with regard to local parish matters, including any matters raised by members of the public under agenda item 6, and pass such resolutions as may be necessary.**
  - a) **Village Amenities**
    - i) **To consider any update on the village shop – Clerk**
    - ii) **To consider the Inspection Reports on Queen's Garden and VIPER playground (previously circulated) and any other Council property not covered elsewhere in this Agenda. - Clerk**
    - iii) **To consider holding an Autumn Village Spring Clean Day as part of the National Keep Britain Tidy Campaign.**
    - iv) **To consider any other matters.**
  - b) **Children and Young People**
    - i) **To consider any report to include Etchingham Primary School as appropriate**
    - ii) **To consider any update on ERGT fundraising – Cllr Boylett**
    - iii) **Update on QG playground Project – Cllr Lambert**
    - iv) **To consider any other matters.**
  - c) **Highways, Footpaths and Community Safety**
    - i) **To receive any update or report on road safety matters including issues raised with ESCC Highway both within and without the SLR meetings – Clerk**
    - ii) **To receive the monthly Report from Cllr. Boylett on the Speedwatch Scheme.**
    - iii) **To receive any update on footpaths – Cllr Lambert.**
    - iv) **To consider any other matters.**
  - d) **Environmental and Other - To consider any matters**
    - i) **Climate Change**

## 8. Planning

a) To consider and make recommendations on local planning applications as follows:

List Number	Reference no.	Location	Proposed Development	Comment by
List No. 2020/28	RR/2020/1100/T	7 The Orchard, Church Lane	Works to Oak tree (T1). Fell as diseased & dangerous.	N/A
List No. 2020/29	RR/2020/620/P	The Orchard/High Street	Construction of a pair of semi-detached dwellings.	N/A

## 2. Previous Applications- outstanding

List Number	Reference no.	Location	Proposed Development	Decision by
List No. 2020/25	RR/2020/954/P	King Johns Nursery	Erection of a poly tunnel.	T.B.C.
List No. 2020/22	RR/2020/826/P	Woodpeckers, Straight Mile	Change of use of part of garden to a dog day care facility including construction of dog day care building, new footpath, use of existing access and extended parking area.	T.B.C.

## 3. Previous Applications-

Decision Date	Reference no.	Location	Proposed development/Conditions	
4 <sup>th</sup> August 2020	RR/2020/732/P	4 Brookside Cottages, Oxenbridge Lane	Proposed replacement of existing conservatory with single storey kitchen extension and alterations including new first floor window to front of property.	GRANTED – See RDC website or Clerk for full conditions

## 4. Notice of Appeals/Enforcement Actions/other correspondence

Please see Enforcement e-mail updates for details of any other local actions.

## 5. RDC - Planning Agenda and Minutes

- b) i) To consider and resolve response to the NALC request for input of proposed Changes to Planning Law - documents circulated.
- ii) To consider and resolve facilitating the RDC request for Early Engagement to the Local Plan update - documents circulated.
- iii) To consider and resolve facilitating the Local Plan up to 2039 requirement from RDC – documents circulated.

## 9. Finance -

- a) Authorisation of payment of Accounts – to approve accounts for payment via BACs- (a Schedule of Receipts & Payments for August 2020 being previously circulated).
- b) To consider and resolve the enquiry from RDC Community Grants regarding the £20k grant offered but not called down towards the Sports Field project. Correspondence to be circulated to assist discussion.
- c) To consider whether the uncollected BACT grant of £100 made in 2019 be sent to them again as non-collection was made in error.

10. To consider and resolve inauguration of an annual outstanding service to the village award and, subject to assent from the family to be named the Emma Beeney Award for Outstanding Service to the Parish of Etchingham. Draft

11. To consider and resolve any action required following the seminar, Effective Comms and Engagement in a Post-Lockdown World organised by SSALC. Documents circulated.

## 12. Neighbourhood Plan -

To receive any update on the project and pass such resolutions as may be necessary – Clerk

## 13. Village Community Halls

To receive any updates in respect of the Village Community Halls and pass such resolutions as may be necessary.

14. To receive Reports from Members and Representatives and pass such resolutions as may be necessary:-

- a) Sussex Association of Local Councils – Cllr. J Barnes
- b) Rother Association of Local Councils – Cllr. D Lambert and/or Cllr. J Barnes
- c) Any other Meeting/Conference attended by Members or the Clerk on behalf of the Council

## 15. Correspondence:

Correspondence is mostly distributed by e-mail, in particular information received from Rother District Council and ESCC; other correspondence requiring attention will be specified on the agenda as appropriate or, if for information, will be made known and available at the meeting.

## 16. Etchingham Parish Council – Notification to Members of Council decisions –

To inform any Members who were excluded from the meeting because of declared pecuniary interests, of the decisions agreed by Council in respect of the relevant agenda item.

## 17. Agenda items for the next meeting.



Paulette Barton – Clerk to Etchingham Parish Council – 21<sup>st</sup> August 2020