

**ETCHINGHAM NEIGHBOURHOOD PLAN**

**Minutes of the Meeting of the Steering Committee  
of the Etchingham Neighbourhood Plan**

**held on Monday 10<sup>th</sup> April 2017 at 09.30 at the Bistro at the Station, Etchingham**

**Members Present:** Frank Smith (Chairman), Roy Mawford (Vice-Chairman), Barbarann Smith and Cllr Geoff Lucas.  
**Also present:** Ms P Barton – Clerk to EPC and Acting Secretary to the Steering Committee.

**12/17. Apologies for Absence:**

Had been received from Richard Childs and Sue Westbrook which were accepted.

**13/17. Chairman’s Report:**

The Chairman reported that completed Questionnaires were being returned both as hard copies and on-line. Tom Crane has completed initial training for Marian Child and Paulette Barton to enable input of both questionnaire responses and also input/editing of content onto the website.

**14/17. Treasurer’s Report:**

The Treasurer tabled a report in his absence on the current financial position as of 7<sup>th</sup> April. The meeting agreed that the position is satisfactory for the time being and welcomed the news that Sue Westbrook is in the process of applying for the second tranche of the grant available from Locality. The Chair thanked both Richard and Sue on behalf of the Committee. The full report is on file.

**15/17. Timeplan:**

The proposed Timeplan presented by Moles Consultancy was accepted in the main but additional reference to the Focus Groups has been requested to be visible within the plan. This will be done. It was agreed that this would be the Timeplan to present to RDC Planning at the next joint meeting to be held at the Town Hall, Bexhill on 20<sup>th</sup> May.

**16/17. Meeting with RDC Planners:**

Further discussion points around the meeting with the RDC Planners on 20<sup>th</sup> May were made and it was agreed that Moles Consultancy would prepare an agenda for that meeting which would be sent to Rother in advance. During that meeting ENP SC (Etchingham Neighbourhood Plan Steering Committee) would raise the issue of the #9 dwellings to be created on the Bracon site being deducted from the 30 suggested for Etchingham; the future of the Old School site; and reconfirm that the expected scope of the made plan will include design criteria, dwelling type/size, infrastructure and local economy issues.

**17/17. Urgent Matters:**

There were no other urgent matters to consider.

**18/17. Date of Next Meeting & New Agenda Points:**

A brief meeting will be held on 20<sup>th</sup> April in Parker Hall to include Moles Consultancy after the meeting with RDC planners and prior to Donna’s presentation to the Annual Parish Meeting. Thereafter the Acting Secretary will circulate suggested dates following the close of the Questionnaire and preliminary analysis being available.

**Signed.....Date.....**

Neighbourhood Plan Steering Committee - Etchingham Parish Council – 10<sup>th</sup> April 2017