

ETCHINGHAM PARISH COUNCIL

I hereby give notice that Etchingham Parish Council will meet at 7.30pm on Thursday 16th September 2021 in the Parker Hall, Parsonage Croft, and you are hereby summoned to attend.

Paulette Barton (Clerk to Etchingham Parish Council). (Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

- 1. Apologies for absence.**
- 2. To confirm that the minutes of the meeting held on 19th August 2021 – previously circulated - are an accurate record and to authorise the Chairman presiding to sign said Minutes.**
- 3. Declarations of Interest – to receive any disclosure by Members if any interests in matter on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN80, March 2017 'Members' Conduct and the registration of disclosure of their interest (England) and Guide for Councillors – March 2017 – Department for Communities & Local Government).**
- 4. Etchingham Parish Council – Dispensations – to consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by the Council at the meeting held on 17th May 2018 (Minute 1759a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.**
- 5. Chairman's Announcements – to receive any announcements of information from the Chairman presiding including any additional agenda items considered as urgent.**
- 6. Public Time – to receive Reports and Comments from Elected Representatives and comments and questions from members of the public in respect of any item included on this agenda.**
 - a) East Sussex County Councillor – Eleanor Kirby-Green**
 - b) Rother District Councillors – John Barnes, Eleanor Kirby-Green**
 - c) Members of the general public**
 - d) Members of the Council (if to be excluded from the meeting)**
- 7. Parish Matters – to receive Reports and Comments with regard to local parish matters, including any matters raised by members of the public under agenda item 13, and pass any such resolutions as may be necessary.**
 - a) Village Amenities**
 - i) To consider any update on the village shop – Clerk**
 - ii) To consider the Inspection Reports on Queen's Garden and VIPER playgrounds (previously circulated) and any other Council property not covered elsewhere in this Agenda.**
 - iii) To consider any update on the Coffee and Cake Club at the Bistro for residents.**
 - iv) To consider any other matters.**
 - b) Children and Young People**
 - i) To consider any Report to include Etchingham Primary School as appropriate – Cllr Turner**
 - ii) To consider any update on ERGT fundraising – Cllr Boylett**
 - iii) To consider any other matters**

- c) **Highways, Footpaths and Community Safety**
 - i) *To receive any update or report on road safety matters including issues raised with ESCC Highways both withing and without the SLR meetings – Clerk TREES on A265 inc the bit btw fences if report available*
 - ii) *To receive the monthly Report from Cllr Boylett on the Speedwatch Scheme.*
 - iii) *To receive the monthly Report from Rother Police and the PCSO – Cllr Boylett*
 - iv) *To receive any update on the footpath programme including any update on the prototype stile.*
 - v) *To consider any other matters*
- d) **Environmental and Other – to consider any matters**
- e) **Communications – to consider any matters**

8. **Planning**

- a) **To consider and make recommendations on local planning applications as follows:**
 - RR/2021/1360/P: Shortridge House, Sheepstreet Lane:
To convert and extend outbuilding to form ancillary accommodation

 - RR/2021/1475/P: Ladyfield, High Street:
Retrospective application for the retention of garden outbuilding (home office) ancillary to the main dwelling house

 - RR/2021/1737/L: Etchingham Railway Station:
Maintenance and refurbishment works to the Etchingham Station Footbridge, in relation to RR/2021/1813/RN

 - RR/2021/1574/L: New House Farm, Sheepstreet Lane:
Creation of two en-suite bathrooms in New House Farmhouse and alterations to permitted stairs and internal layout within the Long Barn (retrospective)
- b) **Any other planning matters (EXCEPT Neighbourhood Plan see item 10)**

9. **Finance**

- a) **1st Qtr Accounts Etchingham Parish Council – to receive and approve the Council’s Accounts for the period 1st April to 30th June 2021**
- a) **Authorisation of payment of Accounts – to approve accounts for payment - (a Schedule of Receipts & Payments for September will be presented at the meeting).**

- 10. **Neighbourhood Plan – to receive any update and pass such resolutions as may be necessary**
- 11. **Village Community Halls – including any reports from ETSR - to receive any update and pass such resolutions as may be necessary**
- 12. **To receive Reports from and Members and Representatives passing such resolutions as may be necessary**
 - a) **East Sussex Association of Local Councils – Cllr J Barnes**
 - b) **Rother Association of Local Councils – Cllr J Barnes, Cllr R Turner**
 - c) **Any other Meetings/Conferences attended by Members or the Clerk on behalf of the Council**

13. **Correspondence**

Correspondence not distributed by e-mail, but requiring attention, will be specified on the agenda as appropriate or, if for information only, will be made known and available at the meeting.

14. **Etchingham Parish Council – Notification to Members of Council decisions**

To inform any Members who were excluded from the meeting because of declared pecuniary interests of the decisions agreed by Council in respect of the relevant agenda item.

15. **Agenda items for the next meeting**

