

**ETCHINGHAM PARISH COUNCIL**

*I hereby give notice that the Annual General (Statutory) Meeting of Etchingham Parish Council  
will take place on  
Friday 20<sup>th</sup> May at 7.30pm at The Ahrens Hall, Parsonage Croft, Etchingham and you are hereby summoned to attend.*

*Paulette Barton (Clerk to Etchingham Parish Council)*

*(Members are reminded to make any declarations of interests prior to the appropriate agenda item)*

**AGENDA:**

1. *Election of Chairman*
2. *Declaration of Acceptance of Office in respect of the Chairman*
3. *Apologies for absence*
4. *Election of Vice- Chairman*
5. *Declaration of Acceptance of Office in respect of the Vice-Chairman*
6. *Declarations of Interest - To receive any disclosure by Members of any interests in matters on the agenda in accordance with Paragraphs 8(3) and 8(5) of the Etchingham Parish Council Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question.  
(Please refer to your copy of the Code of Conduct and the SALC/SCAPTC Legal Advice Note 26 (June 2012) and the Openness & Transparency on personal interests – a guide for councillors –March 2013; previously circulated).*
7. *Etchingham Parish Council – Dispensations –  
To consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by Council at the meeting held on 15<sup>th</sup> November 2012 (Minute 710 – page 122) as provided for by Paragraph 15 of the Etchingham Parish Council Code of Conduct, adopted July 2012.*
8. *Review of Portfolios and appointment of Portfolio Holders. Current list previously circulated.*
9. *Election of Representatives to Outside Bodies.*
  - a) *Rother Association of Local Councils –*
  - b) *Etchingham Primary School -*
  - c) *Etchingham Trust for Sport and Recreation –*
10. *Schedule of Meeting dates for 2022/2023 – (circulated)*
11. *To approve as a correct record and to authorise the Chairman presiding to sign the Minutes of the meeting held on 21<sup>st</sup> April 2022.*
12. *Chairman’s Announcements – to receive any announcements or information from the Chairman presiding.*
13. *Public Time – to receive Reports and comments from Elected Representatives and comments and questions from Members of the public in respect of any item included on this agenda*
  - a) *East Sussex County Councillor*
  - b) *Rother District Councillors*
  - c) *ETSR– Mr. P Stott*
  - d) *TESAG – Mr Michael Le Garignon*
  - e) *Members of the general public*
  - f) *Members of the Council (if to be excluded from the meeting)*
14. *Finance*
  - a) *To give consideration to the Accounts for 2021/2022 and if approved authorise the Chairman presiding and RFO to sign the Accounts (previously circulated)*
  - b) *Authorisation of acceptance of renewal of Insurance Policy – document circulated*
  - c) *Authorisation of payment of Accounts for May– to approve accounts for payment – (a Schedule of Receipts & Payments will be presented at meeting)*

15. **Parish Matters – to receive Reports and comments with regard to local parish matters including any matters raised by members of the public under agenda item 14 and make such resolutions as might be necessary.**

**a) Village Amenities**

- i) to receive preliminary quote for repairs to Old Etchingam Stores**
- ii) to receive the latest report on fundraising for ERGT to improve the playgrounds**

**b) Highways**

**c) Community Safety**

- Community Safety**
- CSW Force Overview**
- Speedwatch Report & Summary**

**d) Environmental issues**

- i) Drainage issues Church Lane**

**16. Planning –**

**a) to consider and make recommendations on the following local planning applications**

<b>Planning Applications for consideration:</b>				
<b>List Number &amp; Date validated</b>	<b>Reference no.</b>	<b>Location</b>	<b>Proposed development</b>	<b>Decision Date</b>
2022/17 21/02/2022	RR/2022/726/L	Horsebrooks Farm, Ludpit Lane, Burwash	Retention and conversion of curtilage listed cowshed, retention, rebuilding and repair of curtilage listed farmyard walls, part retention of the dairy block, demolition of modern agricultural buildings and erection of a two-storey detached dwelling, with garage, associated hard and soft landscaping and car parking	16/05/2022

**b) to consider any other planning and/or associated matters not including Neighbourhood Plan**

- i) s106 in relation to Nos. 8,9,10,11 Church Farm Close – explanatory document circulated**

**17. Review of Etchingam Parish Council Policies, Procedures and Protocols –**

**if you require any of the documents they are available on the website or I will e-mail if needed.**

- a) Etchingam Parish Council Standing Orders – Draft Model Order to amend Section 18 previously circulated**
- b) Etchingam Parish Council Code of Conduct**
- c) Etchingam Parish Council Financial Regulations**
- d) Privacy Statement Freedom of Information Publication Scheme**
- e) Dispensation Protocol**
- f) Safeguarding Children & Vulnerable Adults Policy**
- g) Media and Communication**
- h) Grants to Village Organisations Protocol**
- i) Risk Assessment Schedules**
- j) Health & Safety Policy Statement**
- k) Insurance Schedule**
- l) Fixed Assets Register**

**18. Correspondence -**

**Correspondence is mostly distributed by e-mail, in particular information received from Rother District Council and ESCC; other correspondence requiring attention will be specified on the agenda as appropriate or, if for information, will be made known and available at the meeting, including to members of the public at the discretion of the Council**

**19. Etchingam Parish Council – Notification to Members of Council decisions**

**To inform any Members who were excluded from the meeting of the decisions agreed by Council in respect of the relevant agenda item.**

A handwritten signature in black ink on a light-colored background. The signature reads "Paulette J. Barton" in a cursive script.

**Paulette Barton – Clerk to Etchingam Parish Council**