

The Etchingam Safety Action Committee

A Sub-Committee of Etchingam Parish Council

MINUTES OF THE MEETING

held on Tuesday 25th May 2022 at 7.00pm The Parker Hall, Parsonage Croft, Etchingam

Members Present: Michael Le Garignon (Chair), Julie McGregor, Lizzie Lawrence, Michelle Heaton, Roma Turner, Trevor McGregor

Members Not Present: Becky Howard, Steve Howard, Rob Beeney and Emma Chambers

1. **Apologies for Absence:** There were apologies for absence from John Barnes, Phillip Hinde (Vice-Chair), Alicja Clark, Angela Jarman, Katherine Severi and Paulette Barton which were accepted.
2. **Approve Previous Minutes:** The minutes from the meeting of the 26th of April 2022 were approved as an accurate record and duly signed by the Chairman presiding.
3. **Future TESAG Meeting Dates:** Meeting dates were circulated in advance of the meeting setting out the dates for the next twelve months. The committee members acknowledged that the Parker Hall has now been booked for all future meetings.
4. **TESAG Framework:** Two items were tabled for discussion, the first item relates to the position of Secretary, this position remains open and has been rolled for discussion at the next meeting. The second item referred to the creation of sub groups to take ownership of specific actions related to the proposals previously set out in the 2019 Road Safety Improvements Feasibility Study. The committee members approved the creation of sub groups.
5. **2019 Road Safety Improvements Feasibility Recommendations:**
 - i) The consolidated ratings and feedback were reviewed against each proposed item (see appendix 1).
 - ii) One additional proposal was raised and discussed in relation to parents parking on pavements along Parsonage Croft at School drop off and pick up times. The members felt this issue should be addressed and included within the proposed Installation of a School Safety Zone along A265 including Parsonage Croft.
 - iii) The committee members reviewed each proposal separately having previously rated these by order of priority. It was noted that proposal item no 6 would be achieved through the delivery of proposal item no 1, and that proposal item no 5 would be achieved through the delivery of proposal item no 8.

The committee members agreed that proposal Items numbered 11 and 12 would not be included within the formal recommendations to be made to the Etchingam Parish Council.

Some committee members have already put their names forward to drive the new sub groups.

- Sub group 1 will comprise of Roma Turner, Michelle Heaton and Phillip Hinde
- Sub group 2 team members required

- Sub group 3 team members required
- Sub group 4 will comprise of Trevor McGregor, other members required

iv) The committee members agreed that the proposals that have not been prioritised should be maintained for future review.

6. **Burwash Road Safety Committee:** The Chair gave an update stating that Ms P Barton had contacted her counterpart within Burwash Parish Council to facilitate a meeting with the individuals who were responsible for the Burwash Safety Action project. The objective is for the TESAG members to meet and discuss best practices and leverage the Burwash plan to help expedite some of the Etchingham proposals and actions.
7. **Communications Planning:** The committee members discussed the importance of creating an overall communications plan to drive awareness of the TESAG and to encourage all residents to actively support the Safety Action proposals. Trevor McGregor was keen to be part of the communications sub group team and this was agreed by the members.
8. **Budget Planning:** The committee members discussed the importance of raising funds to enable all of the proposals to proceed. A budget sub group will be set up and will work alongside each of the 4 sub groups to coordinate budget requirements. The Chair offered to take leadership of the budget sub group, this was welcomed by the members.
9. **Black Cat:** The Chair gave an update stating that Cllr Colin Boylett had met with a representative from ESCC Highways earlier in the day to agree suitable locations to install the Black Cat device. These location were shared with the committee members and it was confirmed that the information shared was for internal consumption only.

The next step for ESCC Highways is to liaise with Ms P Barton and confirm they will issue the necessary licence, once confirmation has been received the Black Cat will be installed.

10. **A.O.B:** The Chair confirmed that Ms P Barton had contacted ESCC Highways to discuss and agree dates to support the Speed Traffic count. This action will be undertaken by ESCC Highways and is required to form part of the overall business case to deliver the proposals.

The Chair confirmed that Ms P Barton had contacted the Sussex Safety Roads Partnership (SSRP), Steve O'Connell to arrange a meeting between the SSRP, EPC and the TEASG (further update to follow).

The Chair shared a weblink with the members <https://www.trafficchoices.co.uk/somerset/traffic-schemes> a very helpful and informative site related to road safety, it explains the various types of schemes available and their effectiveness and would be extremely useful to the sub group teams.

Points of note: Katherine Severi and Emma Chambers will move to the info only list due to work and or personal commitments.

- 12 **Points for the next meeting:** The Chair will issue an email to all committee members requesting that they nominate which of the sub group working parties they would like to join.

Updates due on Burwash Road Safety Group introduction and meeting date, ESCC Speed Traffic count suggested dates/times and SSRP meeting to brief the group along with the EPC.

11. Date and Venue for the next meeting: 22nd June 2022, Parker Hall at 7.00pm.

Signed

Dated

APPENDIX 1

The Etchingham Safety Action Group have agreed the following proposals should be presented to the Etchingham Parish Council for their approval to proceed with the overall TESAG Project.

A total of 12 individual proposals had been recommended as part of the 2019 Road Safety Improvements Feasibility Study, the committee members have vetoed 2 and wish to proceed with 10. The 10 proposals have been combined (see below) and will be managed by 4 sub groups within the TESAG.

In addition to these sub groups a separate budget group will be created to work in parallel with all sub groups to ensure funding is made available to complete the implementation of each proposal set out below.

Priority no 1: Priority Rating (out of a total of 5): 4.89 Estimated Cost: £ 10-15k

Implementation of a new intermediate 40mph speed limit to separate the current national 60mph and 30mph limits.

- This proposal would incorporate proposal no 6, the proposed extension of the 30mph speed limit from the village centre (east side)

Priority no 2: Priority Rating (out of a total of 5): 4.56 and 4.56 Estimated Cost: £ 5-18k

Implementation of a Gateway treatment at 30mph terminals on approach to Etchingham village to slow the speed of vehicles entering Etchingham from both directions (east and west).

Installation of a 20mph School safety Zone along the A265 (spanning from the entrance of Borders Lane to the end of the current 30mph area, adjacent to the pond west of Parsonage Croft).

- This proposal would incorporate proposal no 5, the proposal to introduce a 20mph zone outside Etchingham primary School

Priority no 3: Priority Rating (out of a total of 5): 4 and 3.44 Estimated Cost: £ 5-25k

Implementation of new 30mph yellow backed repeater signs with increased conspicuously and supporting 30mph roundels on the road surface.

Installation of new Vehicle Activated Signs to replace the current ones, implement higher rated activated signs that highlight the actual speed at which vehicles are travelling.

Priority no 4: Priority Rating (out of a total of 5): 3.33 and 3 Estimated Cost: £ 5-10k

Clearing pathways of overgrown vegetation, to ensure pavements are at their maximum width through the year and cutting low hanging branches or overhanging branches impacting road traffic signage and pedestrians.

Installation of new junction warning signage, new conspicuous signage and new road markings (to include Church Lane and Burgh Hill).

Refresh all existing road markings on existing junctions where these have faded.