

ETCHINGHAM PARISH COUNCIL

I hereby give notice that a Meeting of Etchingham Parish Council will meet at 7.30pm on Thursday 21st July 2022 in The Parker Hall and you are hereby summoned to attend. Paulette Barton (Clerk to Etchingham Parish Council).

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

1. ***Apologies for absence.***
2. ***To confirm that the minutes of the meetings held on 16th June and 29th June 2022 are an accurate record and to authorise the Chairman presiding to sign said Minutes.***
3. ***Declarations of Interest – to receive any disclosure by Members if any interests in matter on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN80, March 2017 ‘Members’ Conduct and the registration of disclosure of their interest (England) and Guide for Councillors – March 2017 – Department for Communities & Local Government).***
4. ***Etchingham Parish Council – Dispensations – to consider any requests for Dispensations in respect of ant agenda item in accordance with the Policy adopted by the Council at the meeting held on 17th May 2018 (Minute 1759a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.***
5. ***Chairman’s Announcements – to receive any announcements of information from the Chairman presiding including any additional agenda items considered as urgent.***
6. ***Public Time – to receive Reports and Comments from Elected Representatives and comments and questions from members of the public in respect of any item included on this agenda.***
 - a) ***East Sussex County Councillor – Eleanor Kirby-Green***
 - b) ***Rother District Councillors – John Barnes, Eleanor Kirby-Green***
 - c) ***Members of the general public***
 - d) ***Members of the Council (if to be excluded from the meeting)***
7. ***Appointment of Co-Opted Member – To confirm the appointment of Mr Trevor McGregor as a Co-Opted Member of Etchingham Parish Council and receive his Declaration of Acceptance of Office.***
8. ***Review of Portfolios and appointment of Portfolio Holders list attached at Appendix 1.***
9. ***Parish Matters – to receive Reports and Comments with regard to local parish matters, including any matters raised by members of the public under agenda item 6, and pass any such resolutions as may be necessary.***
 - a) ***Village Amenities***
 - i) ***To consider any update on the village shop.***
 - ii) ***To consider the Inspection Reports on Queen’s Garden and VIPER playgrounds (previously circulated) and any other Council property not covered elsewhere in this Agenda.***
 - iii) ***To consider any other matters.***
 - b) ***Children and Young People***
 - i) ***To consider any Report to include Etchingham Primary School as appropriate – Cllr Turner***
 - ii) ***To consider any update on ERGT fundraising – Cllr Boylett***
 - iii) ***To consider any other matters.***

- c) **Highways, Footpaths and Community Safety**
 - i) **To receive any update or report on road safety matters including issues raised with ESCC Highways – Clerk**
 - ii) **To receive any other update or report on TESAG – Chairman Sub-Committee.**
 - iii) **To receive the monthly Report from Cllr Boylett on the Speedwatch Scheme including the Black Cat project.**
 - iv) **To receive the monthly Report from Rother Police and the PCSO – Cllr Boylett**
 - v) **To receive Report from the PCSO Rother parishes forum – Clerk unable to attend due to Covid**
 - vi) **To consider any other matters.**
- d) **Environmental and Other – to consider any matters**
- e) **Communications – to consider any matters**

10. Planning

a) **To consider and make recommendations on local planning applications as follows:**

- i) RR/2022/1490/P : Shortridge House, Sheepstreet Lane : Revised scheme of approved planning. Remove garage wing. Remove office wing. Remove side gables. Reduce parking area. Add parterre to the front. Add fifth bedroom downstairs.
- ii) RR/2022/1562/P : March Farm, 9 Borders Lane : Conversion of roof spaces to form new bedrooms and ensuite bathrooms including new staircase and dormers. Internal and external alterations to ground floor kitchen/living room including removal of chimney breast and chimney. Installation of additional rooflight of proposed staircase to rear elevation.

b) **Any other planning matters (EXCEPT Neighbourhood Plan see item 20)**

11. Finance

Authorisation of payment of Accounts – to approve accounts for payment - (a Schedule of Receipts & payments for July will be presented at the meeting).

12. **Neighbourhood Plan – to receive any update and pass such resolutions as may be necessary**

13. **Village Community Halls – to receive any update and pass such resolutions as may be necessary**

14. **To receive Reports from and Members and Representatives passing such resolutions as may be necessary**

- a) **East Sussex Association of Local Councils – Cllr J Barnes**
- b) **Rother Association of Local Councils – Cllr J Barnes, Cllr R Turner**
- c) **Any other Meetings/Conferences attended by Members or the Clerk on behalf of the Council Clerk**

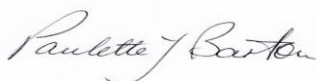
15. **Correspondence**

Correspondence not distributed by e-mail, but requiring attention, will be specified on the agenda as appropriate or, if for information only, will be made known and available at the meeting.

16. **Etchingam Parish Council – Notification to Members of Council decisions**

To inform any Members who were excluded from the meeting because of declared pecuniary interests of the decisions agreed by Council in respect of the relevant agenda item.

17. **Agenda items for the next meeting**



Paulette Barton – Clerk to Etchingam Parish Council – 15th July 2022

APPENDIX 1

Etchingham Parish Council Portfolio Holders

(latest version 16/06/2022)

PORTFOLIO			Total No. of Holders	Vacancies
H.R. (Personnel)	John Barnes Roma Turner		2	0
Property Management	Robert Beeney		2	1
Environment	Sid Barrow Robert Beeney		2	0
Children & young people	Roma Turner Mary Barnes		2	0
Highways & Transport	Colin Boylett John Barnes		2	0
Financial Management	Robert Beeney		2	1
Council Communications	John Barnes Colin Boylett		2	0
Senior Citizens	Mary Barnes		1	0
Community Safety & Police Liaison	Colin Boylett John Barnes		2	0
Flood Warning	Colin Boylett		1	0
OTHER RESPONSIBILITIES				
Speedwatch Coordinator	Colin Boylett			
Strengthening Local Relationships (with ESCC)	Mary Barnes Colin Boylett			
Planning Committee	John Barnes Sid Barrow Colin Boylett Roma Turner			
Etchingham Recreational Ground Trust (Queen's Garden & Viper). Registered Charity Number 1093289	JB/CB/MB/SB/RB/RT <i>Co-Opted member to be added</i> The Trustee is EPC as a Corporate body so all councillors involved			