

The Etchingham Safety Action Committee

A Sub-Committee of Etchingham Parish Council

MINUTES OF THE MEETING

held on Tuesday 27th July 2022 at 7.00pm The Parker Hall, Parsonage Croft, Etchingham

Members Present: Michael Le Garignon (Chair), Julie McGregor, Trevor McGregor and Phillip Hinde (Vice-Chair).

1. **Apologies for Absence:** There were apologies for absence from John Barnes, Alicja Clark, Rob Beeney, Lizzie Lawrence Angela Jarman, Michelle Heaton, Roma Turner, Becky Howard, Steve Howard and Paulette Barton which were accepted.
2. **Approve Previous Minutes:** The minutes from the meeting of the 22nd June 2022 were approved as an accurate record and duly signed by the Chairman presiding.
3. **Documentation Pack (Burwash background information):** The members discussed certain elements of content and agreed that the Burwash documents would help TESAG in their feasibility request and their overall planning.
4. **Black Cat:** The Chair confirmed EPC are still waiting to receive the necessary licences, once confirmation has been received the Black Cat will be purchased and installed. This action is with the Parish Clerk (Ms P Barton).
5. **Road Traffic Count:** The Chair confirmed that the Parish Clerk (Ms P Barton) had contacted ESCC Highways to discuss and agree dates to support the Speed Traffic count.
6. **Communications Planning:** The committee members discussed the importance of creating an overall communications plan to drive awareness of the TESAG and to encourage all residents to actively support the Safety Action proposals and funding. Once the recommendations have been presented to EPC and subject to approval, TESAG will communicate the project and next steps. TESAG aim to write an article in the Etchingham Magazine, use the Etchingham E-Bulletin and carry out a survey across all Etchingham residents. It might also be possible to prepare flyers for the Fete to make residents aware of TESAG and its project and funding requirements.
7. **Budget Planning:** The committee members discussed the importance of raising funds to enable the proposals to proceed. It will be critical to recommend proposals that TESAG believe Etchingham residents would support. Therefore, as part of the recommendations put before EPC on the 13th of August, TESAG members will decide which proposals to lead with as a matter of priority, these will form the basis of the feasibility request to ESCC Highways.
8. **A.O.B:**

The position of Secretary remains open and has been rolled for discussion at the next meeting.

The members discussed and agreed they would ask the Parish Clerk to contact Steve O'Connell of the Sussex Safety Roads Partnership (SSRP) to arrange a meeting with EPC and TESAG members.

A note will be sent to all TESAG members to encourage them to report poor maintenance of the roads in Etchingham by taking pictures and to note poor road markings and poor visibility of signage.

The findings will be reported to ESCC along with a covering note to request maintenance be carried out to rectify any notable concerns. This action will address sub-group 4 proposals which can be dealt with outside of the feasibility request.

- a. Widen existing footpath, clearing or cutting back hedge or shrubs that are intruded and limiting the width of pavements
- b. Refresh existing road markings throughout the village as required

Alicja Clark will cease to be an active TESAG member due to work and personal commitments, however, Alicja will remain on the information list and has offered her help wherever possible.

9. Points for the next meeting: The Chair confirmed that he would circulate the draft recommendation paper with the minutes of the meeting to all TESAG members.

11. Date and Venue for the next meeting: 24th August 2022, Parker Hall at 7.00pm.

Signed

Dated 24.08.2022