

**ETCHINGHAM PARISH COUNCIL**  
**Minutes of the Special Etchingam Parish Council Meeting**  
**held on Thursday 15<sup>th</sup> September 2022 at 7.30pm The Parker Hall, Parsonage Croft, Etchingam**

**Members Present:** Cllrs: J Barnes (in the Chair), M Barnes, S Barrow, R Beeney, C Boylett, T McGregor & R Turner.  
**Also present:** Mr M Le Garignon (Chairman of TESAG) and P Barton – Clerk to the Council.

*The Chairman explained that this meeting had been called due to the necessity of completing such business as is on the Agenda before the end of the period of National Mourning but remains a meeting held in public not a Public Meeting. Any person present wishing to speak about any item on the agenda, and only on the agenda, should do so under item 6 'Public Time'. There would not be any other opportunity for the public to speak at the meeting.*

**The Chairman declared all should stand for 2 minutes silence to honour our late Sovereign, Queen Elizabeth II.**

Etchingam Parish Council has formally sent its sincere condolences to King Charles III and The Royal Family.

**2505. Apologies for Absence:**

District Cllr Kirby-Green sent her apologies for absence which were accepted.

**2506. Minutes of the previous meetings:**

The Minutes of the Meeting held on 18<sup>th</sup> August will be circulated and reviewed for the next full Parish Council Meeting in October.

**2507. Declarations of Interest:**

Cllr. J Barnes declared a personal interest in respect of planning applications for both Owlars, Sheepstreet Lane, as this property is within sight of his home, and Brockhurst, as this is a neighbouring property to his home and also that he is the substitute Conservative member of RDC Planning Committee.

Cllr. M. Barnes reminded Council that she is a member of the RDC Planning Committee and also has a personal interest in respect of planning applications for both Owlars, Sheepstreet Lane, as this property is within sight of her home, and Brockhurst, as this is a neighbouring property to her home.

Cllr R Beeney declared both a pecuniary and personal interest in the Brockhurst application being the applicant.

**2508. Etchingam Parish Council – Dispensations:**

The Clerk confirmed that no written requests for dispensations had been received.

**2509. Chairman's Announcements:**

There were no announcements.

**2510. Public Time:**

a) No report.

b) No report.

c) Mr Michael Le Garignon, Chairman of the TESAG Sub-Committee will submit any report under agenda item 7.

d) There were no matters raised by MOPs but Cllr Barrow was pleased to inform the meeting that all arrangements for The Forest School have been agreed between the landowners and the Primary School. EPC expressed its pleasure and congratulated all involved in the successful outcome.

e) As no members were to be excluded this right was not exercised.

## 2511. Parish Matters:

The results of the Etchingham Parish Survey on seeking a PWLB to fund Road Safety Measures were declared:

Total Number of votes received	164
Spoiled votes (e.g. out of Parish)	17
Ayes	110
Noes	37

Verified by an independent scrutineer.

Cllr Beeney proposed that EPC should apply for a PWLB of a maximum of £40,000 over 50 years, which was seconded by Cllr Turner, **this was Resolved with one dissention, Cllr Barrow.**

RFO/clerk to proceed with the application.

Mr Le Garignon and the TESAG committee were thanked for both the volume of work undertaken and the clarity of mission in presenting the case for a PWLB loan to the residents of Etchingham. The RFO will begin the process of applying for the loan.

## 2512. Planning:

### Reminder of Declarations of Interest:

**Cllr Mary Barnes reminded Council that she is a member of Rother District Council Planning Committee, Cllr John is also a substitute member of the Rother District Council Planning Committee. Both Councillors also reminded Council that Owers Cottage is within sight of their home and Brockhurst a neighbouring property. Cllr R Beeney, being the applicant**

a)

i) RR/2022/2024/P : Owers Cottage, Sheepstreet Lane : Erection of single storey rear extension as well as garage with incidental storage space above and swimming pool located within garden. **It was Resolved that EPC would make no objection to this application**

Cllr Beeney, the applicant for the next two applications left the room. The meeting remains quorate.

ii) RR/2022/2067/P: Brockhurst, Sheepstreet Lane : Demolition of redundant farm building to be replaced with a new structure comprising 4 stables, stores and home office. **It was Resolved that EPC would make no objection to this application.**

RR/2022/2082/P : Brockhurst, Sheepstreet Lane : Application to remove one building and approximately 1.2 hectares of land from an extant s106 agreement. **It was also Resolved that EPC would make no objection to this application if Conditions were applied to the consent for personal use only.**

Cllr Beeney resumed his seat at the meeting.

iii) RR/2022/1959 /P : Burghfield Proposed two storey extension and single storey lean-to side addition **It was Resolved that EPC would support this application if Conditions were applied regarding lighting levels in accordance with Dark Policy, rain water storage facility and waste water management to highest levels.** The Ward Councillor will raise these issues with the Planning Officer.

- b) Hurst Green had two big development applications causing its Parish Council great concern being concurrent with applications already approved. ***It was Resolved that EPC would support Hurst Green Parish Council in pressing its concerns and objections regarding both the actual developments proposed and the concurrent timing of potential builds.***

**2513. Finance:**

- a) Authorisation of payments – the Clerk presented the accounts for payment to the Council.

<b><i>Payments for Sept 2022</i></b>		<b>TOTAL PAID</b>
P Barton	Expenses 1 <sup>st</sup> Half Sept 2022	150.26
P Barton	Salary & balance Expenses Sept 2022	1764.18
L Worton	Salary & Expenses August 2022	50.65
EDF	16/7/22 - 15/8/22 Shop electricity	23.85
Bistro @ the station	Coffee & Cake x 6	15.80
ETSR	Half Yr Contribution to office costs	500.00
Crane Designs Ltd	NP Mthly charge for hosting site DD 4/09/22	15.00
Crane Designs Ltd	EPC Mthly charge for hosting site DD 04/09/22	15.00
Focus Group	Office Phone DD 28/09/22	35.56
	<b><i>Total Payments</i></b>	<b>£2570.30</b>

***It was Resolved that the payments for September 2022 be approved and that proof of the BACs payments together with copies of the relevant invoices be signed by two councillors to comply with Financial Regulations and best practice as soon as possible.***

- b) ***It was Resolved that EPC would offer the work of replacing the oak gate posts and main gates to Queen’s Gardens to Tender B (J H Payne Building Contractors). An additional quote will be sought for erecting a western boundary fence***

**2514. Etchingam Parish Council – Notification to members of Council decisions:**

Cllr Beeney was notified of the Council’s decision regarding his planning applications (see 2512 a) ii).

**2515. Agenda items for the next meeting to be held on Thursday 20<sup>th</sup> October 2022 in The Parker Hall at 7.30pm.**

**Parish Office staffing : Trees, hedges & planting**

Signed..... By the Chairman

Date..... 20<sup>th</sup> October 2022