

# The Etchingam Safety Action Committee

## *A Sub-Committee of Etchingam Parish Council*

### **MINUTES OF THE MEETING**

held on Tuesday 24<sup>th</sup> August 2022 at 7.00pm The Parker Hall, Parsonage Croft, Etchingam

**Members Present:** Michael Le Garignon (Chair), Phillip Hinde (Vice-Chair), Trevor McGregor, Angela Jarman, Michelle Heaton and Roma Turner.

1. **Apologies for Absence:** There were apologies for absence from John Barnes, Rob Beeney, Julie McGregor, Lizzie Lawrence, Becky Howard, Steve Howard and Paulette Barton which were accepted.
2. **Approve Previous Minutes:** The minutes from the meeting of the 27<sup>th</sup> of July 2022 were approved as an accurate record and duly signed by the Chairman presiding.
3. **Review Current Actions:** The members discussed the draft survey and approved the final version for issue to all Etchingam Residents via the Parish Clerk, through the postal service. The survey is seek approval from residents for a Public Works Loan Board Loan of £40,000. to support the road works.
4. **Black Cat:** The Chair confirmed EPC are still waiting to receive the necessary licences. However, before these can be issued East Sussex County Highways have requested the Parish Clerk complete a risk assessment for each of the three locations intended for the Black Cat installation. This action is with the Parish Clerk (Ms P Barton).
5. **Road Traffic Count:** The Chair confirmed that the Parish Clerk (Ms P Barton) had contacted ESCC Highways to discuss and agree dates to support the Speed Traffic count.
6. **Communications Planning:** The committee members discussed the importance of creating an overall communications plan to drive awareness of the TESAG and to encourage all residents to actively support the Safety Action proposals and funding. The communication will be carried out on a regular basis throughout 2023/2024. TESAG will communicate the project and next steps via a School newsletter, the Etchingam Magazine, the Etchingam E-Bulletin and by placing flyers in a number of local businesses to help raise awareness for the project.
7. **Budget Planning:** Further updates can only be discussed after the resident's survey has been completed.
8. **A.O.B:**  
  
The position of Secretary remains open and has been rolled for discussion at the next meeting.
9. **Date and Venue for the next meeting:** 28<sup>th</sup> September 2022, Parker Hall at 7.00pm.

Signed .....

Dated ..... 16.09.2022 .....