

## **ETCHINGHAM PARISH COUNCIL CLERK**

*I hereby give notice that a Meeting of Etchingham Parish Council will meet at 7.30pm on*

*Thursday 14<sup>th</sup> December 2023 in The Parker Hall*

*and you are hereby summoned to attend. Paulette Barton (Clerk to Etchingham Parish Council).*

*(Members are reminded to make any declarations of interests prior to the appropriate agenda item)*

### **AGENDA:**

1. **Apologies for absence.**
2. **To confirm that the minutes of the meetings held on 19<sup>th</sup> October, 16<sup>th</sup> November and 30<sup>th</sup> November 2023 are accurate records and to authorise the Chairman presiding to sign said Minutes.**
3. **Declarations of Interest – to receive any disclosure by Members if any interests in matter on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN80, March 2017 ‘Members’ Conduct and the registration of disclosure of their interest (England) and Guide for Councillors – March 2017 – Department for Communities & Local Government).**
4. **Etchingham Parish Council – Dispensations – to consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by the Council at the meeting held on 17<sup>th</sup> May 2018 (Minute 1759a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.**
5. **Chairman’s Announcements – to receive any announcements of information from the Chairman presiding.**
6. **Clerk’s Report – to consider the report on matters undertaken and progress since previous meeting. Items requiring further consideration and resolution are on the following agenda.**
7. **Public Time – to receive Reports and Comments from Elected Representatives and comments and questions from members of the public in respect of any item included on this agenda.**
  - a) **East Sussex County Councillor – Eleanor Kirby-Green**
  - b) **Rother District Councillors – John Barnes, Eleanor Kirby-Green**
  - c) **Members of the general public**
  - d) **Members of the Council (if to be excluded from the meeting)**
8. **Parish Matters – to receive Reports and Comments with regard to local parish matters, including any matters raised by members of the public under agenda item 7, and pass any such resolutions as may be necessary.**

**URGENT matters only at this meeting, which is primarily intended for Financial matters, other reports to be held over to the January meeting.**

  - a) **Village Amenities**
  - b) **Children and Young People**
  - c) **Highways, Footpaths and Community Safety**
  - d) **Environmental and Other - To consider any matters**
  - e) **Communications – To consider any matters**
9. **Planning**
  - a) **To consider and make recommendations on local planning applications as follows:  
There are no applications at the time of this agenda.**

**b) Any other urgent planning matters**

**10. Finance**

- a) To consider and approve the report from the Interim Audit – previously circulated.**
- b) To consider the draft Budget for 2024-2025 with reference to the half year Summary of Receipts and Payments – previously circulated.**
- b) Authorisation of payment of Accounts – to approve accounts for payment - (a Schedule of Receipts & payments for November and December will be presented at the meeting).**
- c) Any other urgent financial matters.**

**12. To receive Reports from and Members and Representatives passing such resolutions as may be necessary URGENT matters only at this meeting, which is primarily intended for Financial matters, other reports to be held over to the January meeting.**

- a) East Sussex Association of Local Councils – Cllr J Barnes**
- b) Rother Association of Local Councils – Cllr J Barnes**
- c) Any other Meetings/Conferences attended by Members or the Clerk on behalf of the Council**

**13. Correspondence not distributed by e-mail, but requiring attention, will be specified on the agenda as appropriate or, if for information only, will be made known and available at the meeting.**

**14. Etchingam Parish Council – Notification to Members of Council decisions**

**To inform any Members who were excluded from the meeting because of declared pecuniary interests of the decisions agreed by Council in respect of the relevant agenda item.**

**15. Agenda items for the next meeting – Thursday 18<sup>th</sup> January 2024**



**Paulette Barton – Clerk to Etchingam Parish Council – 8<sup>th</sup> December 2023**