

ETCHINGHAM PARISH COUNCIL

I hereby give notice that a Meeting of Etchingham Parish Council will meet at 7.30pm on

Thursday 18th July 2024 in The Parker Hall

and you are hereby summoned to attend. Paulette Barton (Clerk to Etchingham Parish Council).

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

1. *Apologies for absence.*
2. *To consider and agree that the minutes of the meeting held on 20th June 2024 are an accurate record and to authorise the Chairman presiding to sign said Minutes.*
3. *Declarations of Interest – to receive any disclosure by Members if any interests in matter on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN80, March 2017 ‘Members’ Conduct and the registration of disclosure of their interest (England) and Guide for Councillors – March 2017 – Department for Communities & Local Government).*
4. *Etchingham Parish Council – Dispensations – to consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by the Council at the meeting held on 17th May 2018 (Minute 1759a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.*
5. *Chairman’s Announcements – to receive any announcements of information from the Chairman presiding.*
6. *Clerk’s Report – to consider the report on matters undertaken and progress since previous meeting. Items requiring further consideration and resolution are on the following agenda.*
7. *To consider the co-option of a candidate for a casual vacancy on Etchingham Parish Council.*
8. *Public Time – to receive Reports and Comments from Elected Representatives and comments and questions from members of the public in respect of any item included on this agenda.*
 - a) *East Sussex County Councillor – Eleanor Kirby-Green*
 - b) *Rother District Councillors – John Barnes, Eleanor Kirby-Green*
 - c) *Members of the general public*
 - d) *Members of the Council (if to be excluded from the meeting)*
9. *Parish Matters – to receive Reports and Comments with regard to local parish matters, including any matters raised by members of the public under agenda item 8, and pass any such resolutions as may be necessary.*
 - a) *Village Amenities*
 - i) *To consider and resolve as necessary matters regarding the Old Etchingham Stores particularly status of the river wall project.*
 - ii) *To consider the Inspection Reports on Queen’s Garden and VIPER playgrounds (previously circulated) and any other Council property not covered elsewhere in this Agenda.*
 - iii) *Any other any other matters*
 - b) *Children and Young People*
 - i) *To consider any update on ERGT fundraising – Cllr Boylett*
 - ii) *To consider any other matters.*

- c) **Highways, Footpaths and Community Safety**
 - i. **To receive any update or report on road safety matters including issues raised with ESCC Highways.**
 - ii. **To receive the monthly Reports from Cllr Boylett on the Speedwatch Scheme**
 - iii. **To receive the monthly Report from Rother Police and the PCSO – Cllr Boylett**
 - iv. **To consider any other matters**
 - d) **Environmental and Other - To consider any matters**
 - e) **Communications – To consider any matters including the proposed upgrade to the Parish Council Website and Email Accounts – full report previously circulated.**
- 10. Planning**
- a) **To consider and make recommendations on local planning applications as follows: at the time of issue there were no new applications to be considered.**
 - b) **To consider and make recommendations on the new Rother District Council Local Plan: deadline for submission 23rd July 2024.**
 - b) **Any other planning matters**
- 11. Finance**
- a) **To receive and approve the Etchingham Parish Council Accounts YTD (Qtr 1) (to be circulated prior to meeting)**
 - b) **Authorisation of payment of Accounts – to approve accounts for payment - (a Schedule of Receipts & payments for July will be presented at the meeting).**
 - c) **Any other financial matters.**
- 12. To consider the process of review of Etchingham Parish Council Policies, Procedures and Protocols.**
- a) **Etchingham Parish Council Financial Regulations – revisions re- circulated**
 - b) **Etchingham Parish Council Employee Handbook – outstanding to be deferred to August**
 - c) **Any additional required**
- 13. To receive Reports from and Members and Representatives passing such resolutions as may be necessary**
- a) **East Sussex Association of Local Councils – Cllr J Barnes**
 - b) **Rother Association of Local Councils – Cllr J Barnes**
 - c) **Northern Parishes Group**
 - d) **Dark Skies Group**
 - e) **Any other Meetings/Conferences attended by Members or the Clerk on behalf of the Council**
- 14. Correspondence not distributed by e-mail, but requiring attention, will be specified on the agenda as appropriate or, if for information only, will be made known and available at the meeting.**
- 15. Etchingham Parish Council – Notification to Members of Council decisions**
- To inform any Members who were excluded from the meeting because of declared pecuniary interests of the decisions agreed by Council in respect of the relevant agenda item.**
- 16. Agenda items for the next meeting**
- 17. IN CONFIDENCE: CLOSED SESSION to discuss matters of commercial or GDPR sensitivity.**

A handwritten signature in cursive script, reading "Paulette J. Barton". The signature is written in black ink on a light-colored, slightly textured background.

Paulette Barton – Clerk to Etchingham Parish Council – 12th July 2024