

ETCHINGHAM PARISH COUNCIL

I hereby give notice that a Meeting of Etchingham Parish Council will meet at 7.30pm on

Thursday 19th September 2024 in The Parker Hall

and you are hereby summoned to attend. Paulette Barton (Clerk to Etchingham Parish Council).

(Members are reminded to make any declarations of interests prior to the appropriate agenda item)

AGENDA:

- 1. Apologies for absence.**
- 2. To consider and agree that the minutes of the meeting held on 15th August 2024 are an accurate record and to authorise the Chairman presiding to sign said Minutes.**
- 3. Declarations of Interest – to receive any disclosure by Members if any interests in matter on the agenda in accordance with Paragraph 3u of the Etchingham Parish Council Standing Orders. Members are reminded of the need to repeat their declaration immediately prior to commencement of the item in question. (Please refer to NALC LTN80, March 2017 ‘Members’ Conduct and the registration of disclosure of their interest (England) and Guide for Councillors – March 2017 – Department for Communities & Local Government).**
- 4. Etchingham Parish Council – Dispensations – to consider any requests for Dispensations in respect of any agenda item in accordance with the Policy adopted by the Council at the meeting held on 17th May 2018 (Minute 1759a – page 323) as provided for by Paragraph 13 of the Etchingham Parish Council Code of Conduct, adopted May 2018.**
- 5. Chairman’s Announcements – to receive any announcements of information from the Chairman presiding.**
- 6. Clerk’s Report – to consider the report on matters undertaken and progress since previous meeting. Items requiring further consideration and resolution are on the following agenda.**
- 7. Finalise Portfolio allocation – list to date circulated.**
- 8. Public Time – to receive Reports and Comments from Elected Representatives and comments and questions from members of the public in respect of any item included on this agenda.**
 - a) East Sussex County Councillor – Eleanor Kirby-Green**
 - b) Rother District Councillors – John Barnes, Eleanor Kirby-Green**
 - c) Members of the general public**
 - d) Members of the Council (if to be excluded from the meeting)**
- 9. Parish Matters – to receive Reports and Comments with regard to local parish matters, including any matters raised by members of the public under agenda item 8, and pass any such resolutions as may be necessary.**
 - a) Village Amenities**
 - i) To consider and resolve as necessary matters regarding the Old Etchingham Stores particularly status of the river wall project.**
 - ii) To consider the Inspection Reports on Queen’s Garden and VIPER playgrounds (previously circulated) and any other Council property not covered elsewhere in this Agenda.**
 - iii) Any other any other matters**
 - b) Children and Young People - To consider any matters**
 - c) Highways, Footpaths and Community Safety**
 - i. To receive any update or report on road safety matters including issues raised with ESCC Highways.**
 - ii. To receive the monthly Reports from Cllr Boylett on the Speedwatch Scheme**
 - iii. To receive the monthly Report from Rother Police and the PCSO – Cllr Boylett**
 - iv. To consider any other matters**
 - d) Environmental and Other - To consider any matters**
 - e) Communications – To consider any matters**

10. Planning

a) To consider and make recommendations on local planning applications as follows:

RR/2024/1182/P : Grain Store, Sheepstreet Lane : Replacement of existing stable block with a garden store.

RR/2024/1376/P : Shortridge Farm, Sheepstreet Lane : Variation of condition 3 imposed on RR/2023/2039/P to allow use of alternative materials

b) Any other planning matters -

11. Finance

a) Clerk's preliminary report regarding Annual Audit by the External Auditor 2023-2024

b) If available, consider and resolve ESCC urban grass cutting option for 2025

c) Staff salary review – to be considered prior to starting Budget and Precept Setting for 2025-2026

d) Authorisation of payment of Accounts – to approve accounts for payment - (a Schedule of Receipts & payments for September will be presented at the meeting).

e) Any other financial matters.

12. To consider the process of review of Etchingham Parish Council Policies, Procedures and Protocols.

a) To review and adopt, if resolved, the revised Social Media Policy – to be circulated

b) Brief update on Fixed Asset Register – Clerk

13. To receive Reports from and Members and Representatives passing such resolutions as may be necessary

a) East Sussex Association of Local Councils – Cllr J Barnes

b) Rother Association of Local Councils – Cllr J Barnes

c) Northern Parishes Group

d) Dark Skies Group

e) Any other Meetings/Conferences attended by Members or the Clerk on behalf of the Council

14. Correspondence not distributed by e-mail, but requiring attention, will be specified on the agenda as appropriate or, if for information only, will be made known and available at the meeting

15. Etchingham Parish Council – Notification to Members of Council decisions

To inform any Members who were excluded from the meeting because of declared pecuniary interests of the decisions agreed by Council in respect of the relevant agenda item.

16. Agenda items for the next meeting



Paulette Barton – Clerk to Etchingham Parish Council – 13th September 2024